# Lab Exercises

* Customizing your dashboard
* Setting your homepage
* Updating your profile
* Following people
* Controlling your email notifications
* Disabling your site notifications
* Accessing existing sites
* Site dashboard
* Managing a site
* Managing site members
* Adding content
* Viewing content
* Working with files and folders
* Applying rules to folders
* Organizing content
* Using social features
* Working with files outside the library
* Starting a workflow
* Viewing workflows you started
* Cancelling an active workflow
* Viewing tasks and workflows
* The calendar
* The wiki
* The discussion forum
* The blog
* Site links
* Data lists
* Use the Site Finder
* Use the People Finder
* Use the Advanced Search